

**TO: Mayors, Wardens, Councillors and CAO's, All Units**

**FR: Judy Webber, UNSM Event Planner**

**RE: UNSM SPRING WORKSHOP AND FALL CONFERENCE SESSION TOPICS  
REQUEST – RESPONSE BY FEB 2<sup>ND</sup>**

The UNSM Spring Workshop will take place from May 10<sup>th</sup> – 12<sup>th</sup> in Yarmouth and the Fall Conference at the Halifax Westin in early November. Both planning committees will be meeting in February to begin setting the agendas.

The Committees would appreciate input from the membership in terms of topics you would like to see at the upcoming events. These are your events and we want you to get the most out of them.

Please provide up to three topics you would like to see offered.

The Committees will review all topics received at their initial meetings. Even though we may only be able to accommodate a few suggestions, we sincerely appreciate all of your input.

Please provide your topics via e-mail directly to UNSM Event Planner, Judy Webber – [jwebber@unsm.ca](mailto:jwebber@unsm.ca).

**Response deadline is FRIDAY, FEBRUARY 2<sup>ND</sup>, 2018**



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**PLEASE NOTE: If you do not want to receive communications from UNSM, please e-mail Tracy Verbeke at [tverbeke@unsm.ca](mailto:tverbeke@unsm.ca), and you will be removed from the mailing list.**