

TO: Mayors/Wardens, Deputy Mayors/Wardens, CAO's/Clerk-Treasurers, Deputy CAO's/Clerk-Treasurers, All Units

RE: CAO/CEO Forum Registration Now OPEN!

Registration: This year's AMA/UNSM CAO/CEO Forum is scheduled for April 20th and 21st at the Holiday Inn, Truro. It will start at 2:00 p.m. on the 20th and we'll be finished by 4:00 p.m. the next day! To register, please email Tracy at tverbeke@unsm.ca. Include the Name of Participants, Title and the Municipality. The cost for each participant is \$350, if registrations are received on or before April 13th. Registrations received on or after April 14th will have a cost of \$385. Your municipality will be billed for this event. Cancellations before April 13th can be made in writing to Tracy Verbeke at the UNSM at tverbeke@unsm.ca with no charge. Cancellations after April 13th 2017 will be charged the full registration fee.

Room Booking: If you have yet to book your room, [use this link here](#), by selecting the date of April 20th you will receive our group rate!

The Program: The program will include an open dialogue on current issues that municipalities are facing, a half-day session on roles and responsibilities which will include the role of the Mayor, Warden, Council and CAO facilitated by Jack Novack, Professor of Dalhousie University. In addition there will be a session on performance evaluation for the CAO during which the Canadian Association of Municipal Administrators' new toolkit for CAO performance management will be showcased. We will have updates and discussions on pressing issues such as the Partnership Agreement, Solid Waste, Municipal Structure, MGA Review and new rules for municipalities around accountability and transparency.

Please note that the session is opened to CAOs, Deputy CAOs, Clerk/Treasurers and Deputies, Mayor, Wardens and Deputies. The detailed program will be released later next week.



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PLEASE NOTE: If you do not want to receive communications from UNSM, please e-mail Tracy Verbeke at tverbeke@unsm.ca, and you will be removed from the mailing list.